



## **Policies CFE Exam Review Course**

**General:** Registration deadline is four weeks prior to the start of the course. Registrations after the deadline are possible but have to be approved by SAFEXA. A minimum number of participants is required to complete the course. SAFEXA reserves the right to cancel a course. Should a course be cancelled by SAFEXA, registrants will be transferred to the next course or they get a full refund of the course fee.

**Transfers:** Attendees may transfer their registration to the next course. Registrations must be transferred no later than two weeks prior to the start of the course. Transfers are charged with CHF 250. The course fee must be paid, there is no refund of the already paid course fee. Registrants who do not transfer and do not attend are responsible for the full course fee. No refunds or credits will be given for transfers received on or after the start date of the course.

**Cancellations:** Due to financial obligations incurred by SAFEXA, registrations must be cancelled prior to the start of the course. Registrants who do not cancel and do not attend are responsible for the full course fee. No refunds or credits will be given for cancellations received on or after the start date of the course. Cancellations received after the registration deadline until 14 calendar days prior to the course start are subject to CHF 250 cancellation fee. Short-term cancellations received less than 14 calendar days prior to the course start are charged with CHF 2'000. The cancellation fee is invoiced, SAFEXA reserves the right to deduct the cancellation fee on the refund of the course fee that has already been paid.

24.10.2018 / GRUS